

	Imagicaaworld Entertainment Ltd.	IEL-HRD-TRA-POL-5
	BIRTHDAY WISHES AND BLOOD DONATION	Issue Date: REV-01

EFFECTIVE DATE: 02nd July 2018

TOKEN GIFT AS PART OF EMPLOYEE BIRTHDAY

INTRODUCTION

Employees under this policy are entitled to avail Free Entry Tickets to **IMAGICAAWORLD IMAGICA** as a token for Best Birthday Wishes.

ELIGIBILITY

This policy applies to all **IMAGICAAWORLD** employees.

PROCEDURE

The following process shall be followed, to avail the Free Employee Birthday passes:

- The employee whose Birthday falls during the month shall be issued **04 Free Entry** passes to IMAGICAAWORLD IMAGICA which can be redeemed only through individual employees **AWAZ** portal.
- The tickets are **Non-Transferable** and **Non-Redeemable** and shall be utilized by the employee along with his/her family only.
- The **physical tickets** given during **Blood donation** are **Non-Transferable** and **Non-Redeemable** and shall be utilized by the employee along with his/her family only.
- Employee shall apply through AWAZ portal and take a print of the Coupon Number and physically submit the acknowledge copy at the Admissions counter along with their IMAGICAAWORLD Identity Card.
- The 04 Free Passes shall be valid for 11 months (valid for all weekdays) from the date of availability.
- The employee can apply for free birthday passes till his last working day in IMAGICAAWORLD Entertainment Limited or else it will be lapsed.

Employees shall ensure that the tickets are not misused. In case any misuse of tickets is found strict disciplinary action shall be taken.

Management reserves the right to amend the policy from time to time.